

REPUBLIC OF THE PHILIPPINES

#### SECURITIES AND EXCHANGE COMMISSION

SEC Building, EDSA, Greenhills City of Mandaluyong, Metro Manila



COMPANY REG. NO. A200102996

#### CERTIFICATE OF INCORPORATION

KNOW ALL MEN BY THESE PRESENTS:

This is to certify that the Articles of Incorporation and By-laws of

## NOVO ECIJANO TEACHERS MUTUAL BENEFIT ASSOCIATION, INC.

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation in accordance with the Corporation Code of the Philippines (Batas Pambansa Blg. 68), and copies of said Articles and By-laws are hereto attached.

This Certificate grants juridical personality to the corporation but does not authorize it to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing company, pre-need plan issuer, general agent in pre-need plans and time shares/club shares/membership certificates issuers or selling agents thereof. Neither does this Certificate constitute as permit to undertake activities for which other government agencies require a license or permit.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed at Mandaluyong City, Metro Manila, Philippines, this 1944 ay of October, Two Thousand One.

BENITO A. CATARAN Director

Company Registration and Monitoring Department



### **COVER SHEET**

### BOVO ECIJANO TRACHERS MUTUAL BENEFIT ASSOCIATION, INC.

(Company's Full Name)

# 2/7 RV Santiago Bldg., Heharlika Ri-way, Bitag. Cahanatuan City (Company's Address: No. Street City / Town / Province)

	60025-29
Cor	mpany's Telephone Number
December 31	Any day in March
(Fiscal Year Ending)	Annual Meeting
(Month & Day)	
TYPE OF NON-STOCK: / / _	PRATERNAL/MUTUAL BEHEVIT ASSOCIATION
<ul> <li>S - Religious (Corporate Sole)</li> <li>A - Religious (Corporate Aggregate)</li> <li>S - Foundation</li> </ul>	V - Civic H - Charitable I - Scientific ) E - Educational U - Cultural G - Agricultural P - Professional R - Fraternal N - Non-Government Organization
C - Condominium	B - Business L - Social O - Others Organization
Certified Correct: (Signature over	Position: Incorporator printed name)  Date: Position:
	Do not fill below this line
	RECORDS
	43-2-01
Express Lane / Regular Lane	LCU
rieno <u>II (2 ce</u>	SEC No.
Cashier	
	FILE No.
	DOC ID
Central Receiving Unit	DOC. ID
	AREA CODE / / / / / / IND. CODE / / / / /

## ARTICLES OF INCORPORATION OF

### MOVO ECIJANO TRACHERS MUTGAL BENEFIT ASSOCIATION.INC.

(Name of Corporation)

#### KNOW ALL MEN BY THESE PRESENTS:

The undersigned incorporators, all of legal age and majority of whom are residents of the Philippines, have this day voluntarily agreed to form a non - stock and non - profit association under the laws of the Republic of the Philippines.

#### THAT WE HEREBY CERTIFY:

FIRST: The name of the said association shall be:

MOVO BCIJABO TRACTERS MUTUAL BENEFIT ASSOCIATION. INC.

**SECOND:** A . That the purpose or purposes for which such association is incorporated are:

- a. To foster brotherhood thre mutual help and benefit among its members;
- b. To encourage the habit of thrift and saving among its members;
- e. To provide financial assistance to beneficiary or beneficiaries of deceased members in an amount to be determined by the Tractocs and as may be recemmended by an Actuary upon the death of a member:

#### And Incidentally:

To possess and enjoy all the powers and privileges under the law for the attainment of the above purposes, provided that any profit which may be obtain as an incident to its operations shall, whenever necessary or proper, be used in furtherance of its purpose or purposes.

THIRD: That the established is at :	e place where the	e principal office of the association is to be
No./Street		(If applicable)
City/Town	TUAN CITY	Province ROLJA
FOURTH: That t from and after the date of	he term for which	the association is to exist is fifty (50) years rtificate of incorporation.
FIFTH: That the association are as follows:	names, nationaliti	es, and residences of the incorporators of the
Name	Nationality	Residence (Complete Address)
ercedes C. Feliciane	Filipino	Poblacion, Licab, N. H.
eedern L. Tadique	Filipino	Poblacion, Licab, E. S.
conica A. Pineda	Filipino	Poblacion, Licab, N. E.
ecelite C. Pineda	Filipine .	Poblacion, Licab, N. E.
ederice L. Agustin	Filipine !	55 Malazin, San Jose City N. R.
suse F. Lahom III	Pilipino	Bayan, Queson, S. R.
ortunate L. Dimagiba	Jr. Filipine	91 Gen. Luna St., Malaben, M.H.
	-	
	CHECK TO THE PARTY OF THE PARTY	
	DE 100 39 100 0	
		of the association shall be and residences of the first trustees of the
Name	Nationality	Residence (Complete Address)
	504 9 A or A or a	
resdes C. Feliciano	Filipino	Poblacion, Licab, Sueva Ecija

Jeselite C. Pineda	Filipine	Poblecien, Licab, E. E.	
Penne P. Lahom III	Filipine	Bayan, Queson, F. S.	
Fertunate L. Dimagiba	Jr. Filipino	91 Con. Luna St., Malabon,	N.M.
	13.00 (1.00)		
-			

**SEVENTH**: That the capital of the association was contributed by the incorporators and directors who are also members of the association as follows:

Name	Contribution
Hersedee C. Felicians	» 1,000.00
Teedore L. Tadique	1,000,00
Leonisa A. Pineda	1,000.00
Joselite C. Pineda	1,000.00
Pederico L. Agustin	1,000,00
Tonne F. Labon III	1,000.00
Pertunate L. Dinagiba Jr.	44,000,00
TOTAL	y 50,006.00

[ with list of additional members, certified by the Secretary under oath and marked as Annex "A". [🗙] No list of additional members attached. (Please check appropriate box) EIGHTH: That no part of the income which the association may obtain as an incident to its operation shall be distributed as dividends to its members, trustees or officers subject to the provisions of the Corporation Code on dissolution. Any profit obtained by the association as a result of its operation, whenever necessary or proper shall be used for the furtherance of the purposes enumerated in Article II, subject to the provision of Title XI of the Corporation Code of the Philippines. PORTUNATO L. DIMEDIS JR. NINTH: That been elected by the members as Treasurer of the association to act as such until his/her successor is duly elected and qualified in accordance with the by-laws; and that as such Treasurer, he / she has been authorized to receive for and in the name and for the benefit of the association all contributions or donations paid or given by the members. TENTH: That the association manifests its willingness to change its corporate name in the event another person, firm or entity has acquired a prior right to use the said firm name or one deceptively or confusingly similar to it. ELEVENTH: That the association shall comply with the requirements for non-stock corporations in the course of its operation. In Witness Whereof, we have hereunto signed this Articles of Incorporation, this in the City / Municipality of day of 199 2000 . Philippines. Province of (Member)

WITNESSES:

Honoryto Je Pano Jr.

Beynalde Vidal

(All incorporators appearing on the fifth article and the two witnessess should affix their signatures on the blanks provided in this page above their respective names.)

NS-97-01

#### **ACKNOWLEDGEMENT**

Republic of the Philippines)			
Malabon, Netro Hamila S.S.			
BEFORE ME, a Nota day of,	ry Public in and for 19 personally appeared	ed:	ines, this
Name Cor	nmunity Tax Certificate No.	Date & place	Issued
Mercedes G. Feliciano Teodora L. Tadique Loonia: A. Pinada - Member Joselito G. Pinada Poderico L. Agnatin - Member Tonne F. Lahom III Fortunato L. Mangiba Jr.	08419055		Licab, N.E. Licab, N.E. Licab, N.E. Lin Jose City N.E.

all known to me and to me known to be the same persons who executed the foregoing Articles of Incorporation and they acknowledged to me that the same is their free and voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal on the date and at the place first above written.

**NOTARY PUBLIC** 

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Book No. LXV

Series of 70

Until December 31, 19\_

JAN. 11. 2000 CUMMISSION EXPIRE DEC. 31. 2006

#### **BY-LAWS**

OF

#### NOVO ROLLANG TRACKERS MUTUAL BENEFIT ASSOCIATION, INC.

(Name of Corporation)

#### ARTICLE I

#### **MEETINGS**

- **Section 1.** Annual meetings The annual meetings of the members shall be held at the principal office of the association on any date in March of each year. The President shall render his annual report to the members regarding the activities of the association. The election of directors shall also be held during this regular meeting.
- **Section 2.** Special Meetings Special meetings of the members shall be called as the need thereof arises, by the Board of Trustees or the President or upon petition of 1/3 of the general membership.
- **Section 3.** Notices Notices of the time and place of annual, and special meetings of the members shall be given either personally or by special delivery mail, at least two (2) weeks before the date set for such meeting. The notice of every special meeting shall state briefly the purpose or purposes of the meeting.
- **Section 4.** Quorum A quorum for any meeting of the members shall consist of a majority of the members and a majority of such quorum may decide any question at the meeting, except those matters where the Corporation Code requires the affirmative vote of a greater proportion.
- **Section 5.** Order of Business The order of business at the annual meeting of the members shall be as follows:
  - a. Proof of service of the required notice of the meeting.
  - b. Proof of the presence of a quorum.
  - c. Reading and approval of the minutes of the previous annual meeting.
  - d. Unfinished business.

- e. Report of the President.
- f. Election of the Trustees for the ensuing year.
- g. Other matters.

**Section 6.** Voting Proxy - Each member shall be entitled to one vote, and he may vote either in person or by proxy which shall be in writing and filed with the Secretary of the association before the scheduled meeting.

#### ARTICLE II

#### TRUSTEES

- **Section 1.** Board of Trustees The corporate powers of the association shall be exercised, its business conducted and its property controlled by the Board of Trustees.
- Section 2. Qualifications The trustees to be elected must be of legal age and members of the association.
- **Section 3.** Disqualification of Trustees or Officers No member convicted by final judgment of an offense punishable by imprisonment for a period exceeding six (6) years, or a violation of the Corporation Code of the Philippines committed within five (5) years prior to the date of his election or appointment, shall qualify as a trustee or officer.
- **Section 4.** Term of Office of Trustees The trustees shall hold office for one year and until their successors are duly elected and qualified.

#### ARTICLE III

#### **OFFICERS**

- Section 1. Officers The officers of the association shall be a President, a Vice-President, a Secretary, and a Treasurer. They shall be elected by the Board of Trustees from among themselves. The Board may combine compatible offices in a single person.
- Section 2. Term of Office of Officers All officers of the association shall hold office for one year and until their successors are duly elected and qualified.

#### ARTICLE IV

## **FUNCTIONS & POWERS OF OFFICERS**

**Section 1.** President - The President shall be the Chief Executive Officer of the association. He shall preside in all meetings of the members of the association and the board of trustees.

He shall execute all resolutions of the Board of Trustees. He shall be charged with directing and overseeing the activities of the association. He shall submit to the Board as soon as possible after the close of each fiscal year, and to the members of each annual meeting, a complete report of the activities and operations of the association for the fiscal year under his term.

- **Section 2.** Vice-President The Vice-President, if qualified, shall exercise all powers and perform all duties of the President during the absence or incapacity of the latter and shall perform duties that maybe assigned by the Board of Trustees.
- Section 3. Secretary The Secretary shall give all notices required by these by-laws and keep the minutes of all meetings of the members and of the Board of Trustees in a book kept for the purpose. He shall keep the seal of the association and affix such seal to any paper or instrument requiring the same. He shall have custody of the members register and the correspondence files of the association. He shall also perform all such other duties and work as the Board of Trustees may from time to time assign to him.
- Section 4. Treasurer The Treasurer shall have charge of the funds, receipts and disbursements of the association. He shall keep all moneys and other valuables of the association in such banks as the Board of Trustees may designate. He shall keep and have charge of the books of accounts. He shall also perform such other duties and functions as may be assigned to him from time to time by the Board of Trustees. He shall post a bond in such amount as may be fixed by the Board of Trustees.

#### ARTICLE V

#### **MEMBERS**

- **Section 1.** Qualifications for Membership The board shall determine the qualifications of an applicant for membership.
- Section 2. Rights of Members A member shall have the following rights:
  - a. To exercise the right to vote on all matters relating to the affairs of the association;
  - b. To be eligible to any elective or appointive office of the association;
  - c. To participate in all deliberations / meetings of the association;

- d. To avail of all the facilities of the association;
- e. To examine all the records or books of the association during business hours.

**Section 3.** Duties and Responsibilities of the Members - A member shall have the following duties and responsibilities:

- To obey and comply with the by-laws, rules and regulations that may be promulgated by the association from time to time;
- b. To attend all meetings of the association;
- c. To pay membership dues and other assessments of the association.

#### ARTICLE VI

## SUSPENSION, EXPULSION AND TERMINATION OF MEMBERSHIP

Suspension, expulsion and termination of membership, shall be in accordance with the rules and regulations of the association.

Any member of the association may file charges against a member by filing a written complaint with the Secretary of the association. The Board of Trustees shall call a special meeting to consider the charges. The affirmative vote of majority of all the trustees shall be necessary to suspend a member; Provided that where the penalty is expulsion, the affirmative vote of majority of all the members of the association shall be necessary.

#### ARTICLE VII

#### **FUND**

**Section 1.** Funds - The funds of the association shall be derived from admission fees, annual dues and special assessments of members, gifts, or donations.

**Section 2.** Disbursements - Withdrawal from the funds of the association, whether by check or any other instrument shall be signed by the Treasurer and countersigned by the President. If necessary, the Board of Trustees may designate other signatories.

Section 3. Fiscal Year - The fiscal year of the association shall be from January 1st to December 31 of each year.

## ARTICLE VIII

## CORPORATE SEAL

Section 1. Form - The corporate seal of the association shall be in such form and design as may be determined by the Board.

#### ARTICLE IX

AMENDMENTS OF THE BY-LAWS	
Section 1. Amendments - These by-laws, or any provision thereof, may be amenorepealed by a majority vote of the members and by a majority vote of the Trustees at any or special meeting duly held for the purpose.	
Adopted this day of day of hy the affirmative vote of the undersigned members represent	o Manila
Adopted this day of, 177 in	enting a
majority of the members of the association in a special meeting duly held for the purpose.	
(Note: 1. If filed with Articles of Incorporation, these by-laws should be signed by all	
incorporators;  2. If filed after incorporation, should be signed by majority of the members and should submit Board of Trustees certificate for the adoption of the by-laws)	
Sie felia aus TEODORA La TADIQUE	
MERCEDES C. FELICIANO	
Laprota Trace Printed	
LEONISA A. PINEDA (Member) JOSELITO C. PINEDA	
FEDERICO L. AGUSTIN (Member) FORS F. LAHOM III	
Mariagla JR.	
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